

**DEEPWAVE**

|                                 |   |
|---------------------------------|---|
| <b>Primary Location</b>         | Christchurch, New Zealand   |
|                                 | May to July 2014<br>(airborne: 6/4-7/21/14; ground-based: 5/29-7/28/14) |
| <b>Dates</b>                    |   |
| <b>PIs</b>                      | Fritts et al.   |
| <b>Instrumentation</b>          | GV<br>HAIS (MTP)<br>ISS (150 sondes)<br>AVAPS (280 sondes)              |
| <b>Team email alias</b>         | deepwave@eol.ucar.edu   |
| <b>Team Meeting Maker alias</b> | deepwave  |

| <b>Responsibility Area</b> | <b>Lead</b>    | <b>Backup</b>    | <b>Responsibilities</b>   |
|----------------------------|----------------|------------------|---|
| <b>PMO</b>                 | <b>Moore</b>   | <b>Salazar</b>   | <b>Overall lead for project.</b> Lead interface for PIs and EOL staff. Coordinates with USAP/PAE and DLR. NSF POC for project. Creates and maintains webpage for project. Plans pre- and post-project meetings. |
| GV                         | Romashkin      | Lussier, McClain | Payload, flight plans, clearances, scheduling for RAF staff. Responsibility for all aspects related to the NSF/NCAR GV.   |
| ISS                        | Verstraete, L. | Brown            | Setup and operations for ISS, site arrangement and shipping oversight (w/Admin), scheduling for ISS staff.  |
| AVAPS                      | Hock           | Arendt           | Sonde building, prep and shipping (w/Admin), scheduling for AVAPS operations.   |
| <b>Administrator Lead</b>  | <b>Fladung</b> | <b>Albright</b>  | Overall administrator lead. Oversight of administrative work for the project.   |
| RAF Deployment \$          | Fladung        | Albright         | Approve expenses for RAF deployment. Coordinate with admin lead on RAF contracting needs for project.   |
| ISF Deployment \$          | Hanson         |                  | Approve expenses for ISF deployment. Coordinate with admin lead on ISF contracting needs for project.   |
| Special Funds \$           | Honchar        | Metz             | Approve expenses for CDS & PMO support. Coordinate with admin lead on CDS & PMO contracting needs for project.  |
| EOL Liaison to Contracts   | Fladung        |                  | Oversee USAP contracting, hotel contracting, gases supply, shipping. Interaction with USAP hotel coordinator.   |

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|--------------------------------------|---------------------|------------------------|---|
| <b>Administrative Assistant Lead</b> | <b>Kepple</b>       | <b>Kidd</b>            | Coordinate with admin lead on contracting needs (hotel, shipping). Lead overall project travel arrangements (e.g. hotel selection). Project reference website creation and updating. Pre-/post-project meeting support. Requests creation of email and MM alias from SIG. |
| Travel - RAF                         | Aguilar             |                        | Individual travel arrangements for RAF staff. Coordinate with AA lead.  |
| Travel - ISF                         | Kidd                |                        | Individual travel arrangements for ISF staff. Coordinate with AA lead.  |
| Travel - CDS                         | Kidd                |                        | Individual travel arrangements for CDS staff. Coordinate with AA lead.  |
| Travel - PMO                         | Kepple              |                        | Individual travel arrangements for PMO staff. Coordinate with AA lead.  |
| <b>Shipping</b>                      |                     |                        |   |
|                                      | <b>Salazar, V.</b>  | <b>Fladung, Slaven</b> | Leads shipping arrangements for project   |
| <b>UCAR Purchasing</b>               |                     |                        |   |
|                                      | <b>Smith, A.</b>    |                        | Coordinate with admin lead on purchases for project.  |
| <b>SIG Liaison</b>                   |                     |                        |   |
|                                      | <b>Russ</b>         | <b>Williams, J.</b>    | Develops computing equipment list for project, ops center setup, interactions with internet provider (w/Admin lead)   |
| <b>Field Catalog</b>                 |                     |                        |   |
|                                      | <b>Stossmeister</b> | <b>Johnson</b>         | Interacts with PIs to determine field catalog requirements; ensures FC is ready to go for project.  |
| <b>Data Management</b>               |                     |                        |   |
|                                      | <b>Williams, S.</b> | <b>Cully</b>           | Interacts with PIs to determine data management needs; works with CISL if needed for data storage.  |
| <b>E&amp;O</b>                       |                     |                        |   |
|                                      | <b>Rockwell</b>     | <b>Moore</b>           | Preps public outreach materials (paper and web), organizes in-field outreach activities (public, school and media). Interacts with Admin lead on all contracting/purchasing for these activities.   |